



Shri Vile Parle Kelavani Mandal's
Pravin Gandhi College of Law

(5 Year Course)

(Affiliated to University of Mumbai)

Mithibai College Campus, 8th Floor, Bhaktivedanta Swami Marg, Vile Parle (W), Mumbai - 400 056.

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Standard Operating Procedure (SOP): Student Achievements Website & LinkedIn Publication Guidelines

To showcase and celebrate the accomplishments of our students, SVKM's Pravin Gandhi College of Law regularly features notable achievements on the College Website and LinkedIn page.

Achievements Eligible for Publication

Students may submit achievements including, but not limited to:

- Winners and Runners-up in Competitions, Moot-Courts, Debates, ADR Competitions, Sports, Cultural events, etc.
- Publication of Articles, Research papers, Book chapters, or other scholarly work.
- Other significant academic, professional, or extracurricular achievements that bring recognition to the College.

Submission Process

Students must email their achievement details to **Dr. Navasikha Duara** (Navashikha.Duara@pgcl.ac.in) and **Dr. Apurva Thakur** (Apurva.Thakur@pgcl.ac.in), with **Ms. Aarohi Kuli** (Aarohi.Kuli@pgcl.ac.in) **Mr. Imran** (Imran.Ansari@pgcl.ac.in) marked in CC. The email should include:

- A brief write-up (maximum 200 words) describing the achievement.
- Relevant URLs or links (competition results, published article, event page, etc.), wherever applicable.
- One or two high-resolution photographs (preferably featuring the winning student(s) or participants).
- Any supporting documents, if required.

LinkedIn Tagging

Students are encouraged to tag the official PGCL LinkedIn page in posts relating to their college achievements. Subject to suitability, such posts may be reshared through the College's official LinkedIn account.

Timeline

Eligible submissions will ordinarily be processed and published on the College Website and/or LinkedIn page within 2–3 working days of receiving complete information, excluding weekends and public holidays.

Editorial Discretion

Submission of an achievement does not guarantee publication. The final decision regarding whether an achievement will be featured, the content of the post, and the platform(s) on which it will appear shall rest solely with the College Administration and Management. The College also reserves the right to edit the submitted content for clarity, consistency, branding, and length.



H. Imran