<u>INSTRUCTIONS TO THE STUDENTS</u>

Procedure for Migration Certificate:

1. Candidate need to apply for online migration certificate on Mumbai University Website

   (Link: https://mu.migrationcertificate.in/)

2. Please Apply Transference Certificate procedure for getting Migration certificate.

Procedure for Transference Certificate:

1. Take the print of application form for 'Transference Certificate' as given in page number 2

2. Submit the hard copy of filled in application form along with photocopies of all semester mark sheets

   (including KT), Birth date proof and Identity Card to college office between 10:00 am to 3:00 pm.

3. College will provide Transference certificate along with photocopy of student eligibility status report

   with Permanent Registration Number (PRN)

4. Charges for Transference certificate will be Rs.100/-

5. Transference Certificate will be issued within 7 working days from the submission of application.

6. For any query, Contact college office phone number 8655143915.

From:
Mr./ Ms_____

Address: _____

_____

_____

Mobile: _____

Email ID: _____

Date: _____

SAP ID:_____

To,
I/c. Principal,
Pravin Gandhi College of Law,
Mithibai College Campus, 8th floor,
Bhaktivedant Swami Marg,
Vile Parle (W), Mumbai-400056.

Subject: Application for Migration / Transference Certificate

Respected Madam,

This is to inform you that I have appeared / passed / failed _____ examination

held in _____ (Month & year) in Academic Year _____.

I wish to apply for the Transference certificate _____

University for the course _____ in Academic Year _____.

I am attaching photocopies of all Mark sheets from Sem - ___ to Sem - ___ (including KT), Mark sheets of X
& XII standard for Transference Certificate.

Yours faithfully,

_____

(Signature of Applicant)

_____

[For Office Use]

Remarks: _____

Remarks by Librarian:_____

Approved by :- _____

Receipt No:-_____   Sign with Date:- _____