



Shri Vile Parle Kelavani Mandal's

Pravin Gandhi College of Law

(5 Year Course)

(Affiliated to University of Mumbai)

Mithibai College Campus, 8th Floor, Bhaktivedanta Swami Marg, Vile Parle (W), Mumbai - 400 056.

Tel. : +91 86551 43915 • Email : pgcloffice@pgcl.ac.in • Website : www.pgcl.ac.in

Internal Quality Assurance Cell

Agenda for the Meeting Dated 16th January 2020

Academic Year: 2019-2020

A meeting of the IQAC will be held on 16 January 2020, in the Seminar Room, Library, at 2:00 p.m.

The Agenda for the Meeting is as Follows:

1. Read and confirm the minutes of the meeting held on 10 August 2019.
2. Review status on criteria-wise SSR documentation and data collection (QLM and QMs)
3. To propose reforms and suggestions by the IQAC members
 - a. To suggest initiatives to encourage more research activities on campus
 - b. To carry forward the suggestion to hold a seminar on mental health awareness
 - c. To discuss methods to train teachers in the use of the smart board
4. Check feasibility to conduct research seminars, subject symposiums, added-value programs, certificate programs, courses etc.
5. Any other matter, with the permission of the Convener


Dr Navasikha Duara

IQAC Convener



Internal Quality Assurance Cell

Minutes of the Meeting Dated 16th January 2020

Academic Year: 2019-2020

Minutes of the meeting of the IQAC held on 16th January 2020, in the Seminar Room, Library, at 2:00 p.m.

Minutes:

The meeting of the Internal Quality Assurance Cell (IQAC) of the SVKM's Pravin Gandhi College of Law (5-Years -B.L.S/LL.B.) was held on 16th January 2020, from 2:00 p.m. to 3:00 p.m. in the Seminar Room, Library.

Following members attended the meeting:

Sr. No.	Name of the Members
1.	Dr. Navasikha Duara – Convener
2.	Mrs Sarika Jayatkar
3.	Mrs Kavita Sharma
4.	Mrs Anju Singh

Welcome & introductory remarks by the Convener:

The IQAC Convener welcomed everyone. The meeting commenced at 2:00 p.m.

The following matters were discussed with respect to the agenda:

Item I: Read and confirm the minutes of the meeting held on 10 August 2019

The minutes of the previous meeting were read by Mrs Anju Singh and the same were confirmed by the Convener.

Item II: Review status on criteria-wise SSR documentation and data collection (QLM and QMs)



The IQAC Convener and members reviewed the status on criterion-wise SSR documentation and data collection. All criterion teams were requested to submit incorporate suggestions by the IQAC to the drafts of Qualitative Metrics and supporting data, and submit the next drafts by the end of the academic year 2019-2020.

Item III: To propose reforms and suggestions by the IQAC members:

- a. To suggest changes in the activity reports of the events carried out by the college.

The members put forth the idea that activity reports of the events carried out by the college should be more detailed.

- b. To suggest and discuss the theme of the upcoming national conference

The Convenor suggested that the theme of the upcoming should be interdisciplinary.

- c. To suggest and discuss initiatives taken towards mental health awareness

The members suggested to hold a seminar on mental health awareness

The Convener suggested that before the end of the academic year a workshop or seminar on mental health should be organized for the faculty.

- d. To suggest ideas for updating features on the college website

The convenor suggested updating counselor details on the website.

Item IV: Check feasibility to conduct research seminars, subject symposiums, added-value programs, certificate programs, courses etc.

The members discussed the forthcoming Certificate Course on Entertainment and Media Laws, to be held from 25 January 2020 to 7 March 2020 (7-week course per Saturday), to be Organized by Mrs Anju Singh.

The members further discussed and agreed upon the idea that in the similar manner more subject-specific courses, preferably certificate courses should be offered by the college.



Item V: Any other matter, with the permission of the Convener

No other matter was discussed.

The meeting was adjourned at 3:00 p.m.

N. Duara
Dr Navasikha Duara

IQAC Convener

