



Shri Vile Parle Kelavani Mandal's

Pravin Gandhi College of Law

(5 Year Course)

(Affiliated to University of Mumbai)

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Internal Quality Assurance Cell

Agenda for the Meeting Dated 2nd June 2020

Academic Year: 2020-21

An online meeting of the IQAC will be held on 2nd June 2020, from 4:00 p.m. to 6:00 p.m.

Platform: MS Teams

The Agenda for the Meeting is as Follows:

1. Read and confirm the minutes of the meeting held on 16 January 2020
2. Review Action Taken Report for the Academic Year 2019-20
3. Review status on criteria-wise SSR documentation and data collection (QLM and QMs)
4. To propose reforms and suggestions by the IQAC members
 - a. To discuss the feasibility of the upcoming national conference to be held online
 - b. To plan for the upcoming online examination
 - c. To discuss and suggest measures to enhance the use and utilization of online LMS
5. Check feasibility to conduct research seminars, subject symposiums, added-value programs, certificate programs, courses etc.
6. Any other matter, with the permission of the Convener

Dr. Navasikha Duara

Dr Navasikha Duara

IQAC Convener



Internal Quality Assurance Cell

Minutes of the Meeting Dated 2nd June 2020

Academic Year: 2020-21

Minutes of the meeting of the IQAC held on 2nd June 2020 from 4:00 p.m. to 6:00 p.m.

Platform: MS Teams

Minutes:

The meeting of the Internal Quality Assurance Cell (IQAC) of the SVKM's Pravin Gandhi College of Law (5-Years -B.L.S/LL.B.) was held on 2nd June 2020, from 4:00 p.m. to 6:00 p.m., on MS Teams.

Following members attended the meeting:

Sr. No.	Name of the Members
1	Dr. Navasikha Duara – Convener
2	Mrs Kavita Sharma
3	Mrs Sarika Jayatkar
4	Mrs Anju Singh
5	Ms Vidya Tewani
6	MS. Apurva Thakur



Welcome & introductory remarks by the Convener:

The IQAC Convener welcomed everyone. The meeting started at 4:00 p.m. The Convener congratulated all the members on the successful conduction of online lectures. She also applauded the efforts of all faculty and non-teaching staff for adopting to the online mode smoothly. The Convener also congratulated all members for conducting their first online webinar, held on 14 May 2020, successfully and smoothly.

The following matters were discussed with respect to the agenda:

Item I: Read and confirm the minutes of the meeting held on 16 January 2020

The minutes of the previous meeting were read by Mrs Sarika Jayatkar and the same were confirmed by the Convener.

Item II: Review Action Taken Report for the Academic Year 2018-19

The Action Taken Report for the Academic Year 2019-20 was reviewed by all the members, and the convener gave necessary approvals and confirmations.

Item III: Review status on criteria-wise SSR documentation and data collection (QLM and QMs)

The IQAC Convener and members reviewed the status on criterion-wise SSR documentation and data collection. All criterion teams were requested to submit incorporate suggestions by the IQAC to the drafts of Qualitative Metrics and supporting data, and continue the work on data collection and documentation.

Item IV: To propose reforms and suggestions by the IQAC members:

- a. To suggest initiatives for more research activities on Campus.

The member suggested to incorporate more research based skill session

- b. To carry forward the suggestion to hold a seminar on mental health awareness

The members suggested the theme of the seminar on Mental Wellbeing of the faculty

- c. To discuss methods to train teachers in the use of the smart board

The convener suggested that more training session be conducted on use of smart board



Item V: Check feasibility to conduct research seminars, subject symposiums, added-value programs, certificate programs, courses etc.

The members certificate course should be organized on emerging areas of law, not covered under the university syllabus

Item VI: Any other matter, with the permission of the Convener

No other matter was discussed.

The meeting was adjourned at 6:00 p.m.



Dr Navasikha Duara

IQAC Convener

