



Shri Vile Parle Kelavani Mandal's

Pravin Gandhi College of Law

(5 Year Course)

(Affiliated to University of Mumbai)

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Internal Quality Assurance Cell

Agenda for the Meeting Dated 12th December, 2020

Academic Year: 2020-21

An online meeting of the IQAC will be held on 12th December 2020, from 4:00 p.m. to 6:00 p.m.

Platform: MS Teams

The Agenda for the Meeting is as Follows:

1. Read and confirm the minutes of the meeting held on 2nd June 2020
2. Review status on criteria-wise SSR documentation and data collection (QLM and QMs)
3. To discuss and suggest measures to enhance the use and utilization of online platforms and digital interfaces
4. Any other matter, with the permission of the Convener


Dr Navasikha Duara

IQAC Convener



Internal Quality Assurance Cell

Minutes of the Meeting Dated 12th December 2020

Academic Year: 2020-2021

Minutes of the meeting of the IQAC held on 12th December 2020 from 4:00 p.m. to 6:00 p.m.

Platform: MS Teams

Minutes:

The meeting of the Internal Quality Assurance Cell (IQAC) of the SVKM's Pravin Gandhi College of Law (5-Years -B.L.S/LL.B.) was held on 12th December 2020, from 4:00 p.m. to 6:00 p.m., on MS Teams.

Following members attended the meeting:

Sr. No.	Name of the Members
1	Dr. Navasikha Duara – Convener
2	Mrs Kavita Sharma
3	Mrs Sarika Jayatkar
4	Mrs Anju Singh
5	Ms Vidya Tewani
6	MS. Apurva Thakur

Welcome & introductory remarks by the Convener:

The IQAC Convener welcomed everyone. The meeting started at 4:00 p.m. The Convener congratulated all the members on the successful conduction of online examination and lectures. She also applauded the efforts of all faculty and non-teaching staff for adopting to the online mode smoothly. The Convener also congratulated all members for conducting the national conference, held on 8th and 9th August 2020.



The following matters were discussed with respect to the agenda:

Item I: Read and confirm the minutes of the meeting held on 2nd June 2020.

The minutes of the previous meeting were read by Mrs Sarika Jayatkar and the same were confirmed by the Convener.

Item II: Review status on criteria-wise SSR documentation and data collection (QLM and QMs)

The IQAC Convener and members reviewed the status on criterion-wise SSR documentation and data collection. All criterion teams were requested to submit incorporate suggestions by the IQAC to the drafts of Qualitative Metrics and supporting data, and continue the work on data collection and documentation.

Item III:

a. To discuss the feasibility of the upcoming national conference to be held online

The members suggested conducting the national conference online through Ms-Teams.

b. To plan for the upcoming online examination

The Convener put forth the plan that feasibility and demonstration-training rounds must be held for all students who are going to take their final examination online. The plan was agreed upon by all.

c. To discuss and suggest measures to enhance the use and utilization of online LMS

The members put forth the suggestion that a student-driven technical support group should be formed to facilitate all online activities. The members also suggested that faculty should explore more opportunities to use the online platform effectively, especially in teaching-learning methodology.

Item IV: Check feasibility to conduct research seminars, subject symposiums, added-value programs, certificate programs, courses etc.

The members discussed and agreed upon the idea that more webinars and online courses can be organized.



Item VI: Any other matter, with the permission of the Convener

No other matter was discussed.

The meeting was adjourned at 6:00 p.m.

M. Duara
Dr Navasikha Duara

IQAC Convener

