



Shri Vile Parle Kelavani Mandal's

Pravin Gandhi College of Law

(5 Year Course)

(Affiliated to University of Mumbai)

Mithibai College Campus, 8th Floor, Bhaktivedanta Swami Marg, Vile Parle (W), Mumbai - 400 056.

Tel. : +91 86551 43915 • Email : pgcloffice@pgcl.ac.in • Website : www.pgcl.ac.in

Internal Quality Assurance Cell

Agenda for the Meeting Dated 20 September 2021

Academic Year: 2021-22

A meeting of the IQAC will be held on 20 September 2021, online on MS Teams Meeting, at 1:30 p.m.

The Agenda for the Meeting is as Follows:

1. Read and confirm the minutes of the meeting held on 12 December 2020
2. Review the Action Taken Report of the A.Y. 2020-21
3. Take an update of the criterion-wise data collection for NAAC to faculty (QLM and QMs)
4. Discuss initiatives for the academic year 2021-22 – Proposals and Plans
5. Any other related matter


Dr Navasikha Duara

IQAC Convener



Internal Quality Assurance Cell

Minutes of the Meeting Dated 20th September 2021

Academic Year: 2021-22

Minutes of the meeting of the IQAC held on 20 September 2021, online on MS Teams Meeting, at 1:30 p.m.

Minutes:

The meeting of the Internal Quality Assurance Cell (IQAC) of the SVKM's Pravin Gandhi College of Law (5-Years -B.L.S/LL.B.) was held on 20 September 2021, from 1:30 p.m. to 3:00 p.m. on MS Teams Meeting.

Members of IQAC for Academic Year 2021-22

No.	Members	Designation
1.	Dr. Navasikha Duara (I/c. Principal)	Convener
2.	Shri. S. R. Divatia (Hon. Secretary-SVKM)	Management Representative
3.	Ms. Tanu Mehta Counsel Mediator, Bombay High Court & Hon. Director, Centre for Mediation Studies, Maharashtra National Law University, Mumbai	Industry Representative
4.	Mr. Siddharth Shah Advocate, Bombay High Court & Founder Partner of M/s. Siddhartha Shah & Associates	Industry Representative
5.	Mr. Karan Dattani Advocate & Solicitor (Bombay Inc. Law Society) associated with Khaitan & Co., Mumbai	Alumni Representative
6.	Mr. Jaibatraka Mohanta (Student – Fifth Year B.L.S./LL.B.)	Student Representative
7.	Dr. Suman Kalani (Assistant Professor)	Member



8.	Dr. Geeta Kubsad (Assistant Professor)	Member
9.	Ms. Anju Singh (Assistant Professor)	Member
10.	Ms. Apurva Thakur (Assistant Professor)	Member
11.	Ms. Vidya Tewani (Assistant Professor)	Member
12.	Dr. Nutan Madiwal (Assistant Professor)	Member
13.	Mrs. Sarika Jaytakar (Librarian)	Member

Following members attended the meeting:

Sr. No.	Name of the Members
1.	Dr. Navasikha Duara – Convener
2.	Mrs Sarika Jayatkar
3.	Dr Geeta Kubsad
4.	Ms Apurva Thakur
5.	Ms Anju Singh

Welcome & introductory remarks by the Convener:

The IQAC Convener welcomed everyone. The meeting commenced at 1:30 p.m.

The following matters were discussed with respect to the agenda:

Item I: Read and confirm the minutes of the meeting held on 12 December 2020

The minutes of the previous meeting were read by Ms Apurva Thakur and the same were confirmed by the Convener.

Item II: Review the Action Taken Report of the A.Y. 2020-21



The Action Taken Report for the Academic Year 2020-21 was reviewed by all the members, and the convener gave necessary approvals and confirmations.

Item III: Take an update of the criterion-wise data collection for NAAC to faculty (QLM and QMs)

The IQAC Convener and members discussed the plan of action for the final preparation of NAAC. The faculty was asked to keep the final data ready for uploading on SSR.

Item IV: To discuss and suggest measures to enhance the use and utilization of online platforms and digital interfaces

The Convener put forth the suggestion that an official YouTube channel to enhance the visibility of the institution on digital platforms. The idea was agreed upon by all. The Convener invited suggestions from members for updating the website. It was suggested that there should be a separate tab for Library. It was also suggested that more features can be introduced to make the website more student-friendly.

It was also suggested that teachers should continue to use the online mode effectively, utilizing the platform for maximum effect on curriculum delivery.

Item V: Any other matter, with the permission of the Convener

Initiatives for the academic year 2021-22 – Proposals and Plans


- Keeping in mind the on-going virtual and hybrid teaching-learning methodology, the members discussed and suggested that teachers should engage in innovative pedagogical tools to enrich the process of hybrid and online learning
- In continuation of the Cell's initiatives towards addressing mental health and wellbeing of the all stakeholders, especially in the backdrop of the changing classroom dynamics due to the pandemic, the members suggested that more programs and activities should be held to create more mental health awareness.
- The members identified most significant areas for initiatives for the A.Y 2021-22: Environmental awareness; to increase environmental sensitivity and citizen responsiveness; Counseling. The Convener suggested that activities in the proposed areas should be carried out before the end of this academic year.



- The Convener also suggested that important and relevant national and international days should be commemorated by IQAC, and the days for the same should be selected at the earliest.
- It was also decided that a webinar, workshop or an awareness program on environmental awareness should be organized in this academic year.

No other matter was discussed.

The meeting was adjourned at 3:00 p.m.


Dr Navasikha Duara

Convener, IQAC

